



The Philadelphia National Stamp Exhibition
March (29), 30, 31, April 1, 2012
Greater Philadelphia Expo Center
100 Station Avenue
Route 422, Oaks, Penna.

Please note that all your unique information appears on Page 4.

Bourse Contract for PNSE 2012

This agreement is made between The Philadelphia National Stamp Exhibition (PNSE) and you, the dealer, for a booth at the exhibition and bourse sponsored at the Greater Philadelphia Expo Center in Oaks, Pennsylvania, March 29, 30, April 1, 2012. It is agreed between the PNSE and the Dealer, intending to be legally bound, that Dealer agrees to rent a booth at the 2012 PNSE.

Governing Law. *The Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania, United States of America. All legal proceedings relating to the subject matter of the Agreement shall be maintained in courts sitting within the Commonwealth of Pennsylvania and Dealer consents and agrees that jurisdiction and venue for such proceedings shall lie exclusively with such courts.*

Article I

1.1 - PNSE agrees to furnish a booth which includes a space of (nominally) ten feet by ten feet, eight-foot tables, six chairs, one waste basket, an identification sign, and other items as may be requested in this contract. All tables are 8' x 30" wide,

1.1a. The Dealer *must* furnish his own table covers. All front and side tables must be properly and tastefully draped. The Dealer must not move booth tables from their original locations. All aisle and exit doors must remain clear.

1.1b. Dealer agrees that PNSE is under no obligation to contract booth space to him/her at future shows. It is agreed that a dealer violating any provision of this contract may be ordered to cease operations and leave the premises immediately.

1.1c. Bourse space may not be sublet, and can only be shared with prior permission of the Bourse Chairman. In such instance both Dealers must sign the contract and agree to be legally bound and accountable.

1.2 - Assignment of space is made in good faith, but PNSE reserves the right to change the floor plan as necessary. The PNSE will furnish a name sign for the Dealer, to be mounted behind the Dealer Booth.

1.3 - PNSE agrees to provide 24-hour guard service, but PNSE is not to be held responsible for any loss of any kind. PNSE employs security guards who will be on duty from 3pm Thursday until 5pm Sunday. It is the Dealer's responsibility to secure his/her booth at the daily close of the show; the Dealer expressly agrees to hold PNSE harmless from all losses, which may occur as a result of his/her failure to secure his/her booth. The Dealer releases and agrees to hold PNSE, its officers, member agents, whether compensated or uncompensated, and everyone associated with the Greater Philadelphia Expo Center harmless from all claims and liability losses, as well as for damages to property, or injury to persons, occurring when this agreement is in effect.

1.4 - Dealer agrees to file a police report in case of any theft.

Article II

2.1 - The dealer agrees to maintain a salesperson at this booth space during all the hours the bourse is open.

<u>Date</u>	<u>Hall Open to Dealers</u>	<u>Show Opens</u>	<u>Show Closes</u>
Thursday, March 29, 2012	3:00 pm to 8:00 pm	-	-
Friday, March 30, 2012	8:00 am	10:00 am	6:00 pm
Saturday, March 31, 2012	9:00 am	10:00 am	6:00 pm
Sunday, April 1, 2012	9:00 am	10:00 am	3:00 pm

2.1a - Dealer setup Thursday from 3 to 8 pm and on Friday from 8 to 10 am. Security guards will be on duty.

2.1b - Dealers will not be able to enter show area before 8 am Friday, nor before 9 am Saturday and Sunday.

2.1c - The Dealer's booth must be set-up no later than 10 am on Friday; the booth must be open and manned at all times during the show hours. The Dealer must not take down or close his table prior to the show closing at 3 pm Sunday. In the event of special circumstances, arrangements *must* be made with the Bourse Chairman *prior to* the opening of the show.

2.1d - PNSE makes no guarantee as to the number of persons who will attend the exhibition, but will make reasonable efforts to promote the PNSE in the philatelic and non-philatelic press.

2.2 - Names of all the booth attendants must be communicated at least ten days before opening, to ensure dealer badges are available. Principal attendants are to be listed below. Dealer badges will only be requested for individuals staffing the booth.

2.3 - No one may work at any booth who has been expelled from or denied membership in the American Philatelic Society or the American Stamp Dealers Association. Only dealers who are members in good standing of the ASDA and/or the APS will be considered for PNSE bourse space

2.4 - Business activity will be limited to the purchase, sale, and trade of philatelic material and related supplies.

2.5 - Dealer agrees to obtain any required sales tax or vendor licenses. Note: Pennsylvania State Law requires that sales tax (currently 6.0%) be collected on each retail sale. Dealers are responsible for compliance with this law. For the convenience of the dealers, signs will be posted indicating that "Sales Tax must be collected; it's the law".

Article III

3.1 – Booth prices are \$600 for straights, \$700 for corners, regardless of location in the exhibit hall. A 15% discount will be given for two or more booths. Position for returning 2011 dealers will be held until 12/31/2011. Your booth price appears on page 4 of this contract. 50% of the rental price must be paid by January 10, 2012 (less any pre-payments); the second and final installment is due on or before February 28, 2012. Any cabinet rental fees will be added to the final installment. No dealer will be permitted to set-up his booth until the balance is paid in full. The straight booth comes with 2 tables; the corner booth has 3 tables.

Article IV

4.1 - All booth equipment must be used as designed and must comply with Expo Center safety standards. Chairs may be used inside the booth or along its periphery.

4.2 - No audio equipment may be operated in any booth; visual aids are permitted.

4.3 - An event in a dealer booth which might impair traffic flow or disrupt the business of adjacent booths must be cleared in advance with the Bourse Manager and the adjacent booth holder(s).

4.4 - All business activities conducted with the public during show bourse hours must be confined to the assigned booth space and must only be between the booth holder and another booth holder, or with a member of the public.

4.5 - Alcoholic beverages and smoking are not permitted in the exhibit hall. Refreshments will be available but dealers are free to bring in their own food.

4.6 - You will be asked for the text for the Booth Sign, and for the names of up to four individuals who will be attending the booth. Name badges will be provided for each worker, which **must be displayed at all times**.

4.7 - The PNSE prepares a **show program**. You will be asked for three and only three, areas of specialty for inclusion in the program. *Do you want an ad in the show program? If so, you must furnish camera-ready copy prior to **19 March 2012**. (Full page is \$100; half-page is \$60; quarter-page is \$40.)*

4.8 - **Cancellation:** Dealers who cancel this contract after 28 February 2012 agree to forfeit their deposit. Earlier cancellations will receive a refund if a replacement dealer rents the vacant space, subject to a \$25 administrative fee. Notice of such cancellation must be sent to the Bourse Chairman in writing, by certified mail.

4.9 - **This contract is not valid until accepted by PNSE.** Deposit of the Dealer's remittance constitutes acceptance of this agreement. Any decision of the Bourse Chairman interpreting this contract is final. The Bourse Chairman must approve any exceptions to this contract, and will also decide any matter not covered by these provisions.

4.10 - The signatures entered below signify acceptance in full and understanding in detail of these rules and regulations and, to the best of my knowledge, none of these individuals have been expelled from or denied membership in the American Philatelic Society.

Show Program Ads

PNSE publishes a show program which is 5" x 8".

A separate agreement is required for ads in the show program.

Such ads must be paid for when ordered.

The deadline for copy for an ad is **19 March 2012**.

A full page ad is \$100; a half-page is \$60; and a quarter-page is \$40.

PNSE 2012 Contract, page 4. Your unique data. **PLEASE PRINT**

Contracting Dealer: _____ Booth(s) _____

Pennsylvania Sales Tax Number _____

Signature: _____
Bourse Manager or Chairman

Phone number _____ Email _____

Basic Price for Booth: \$ _____

___ Security Cabinet rental at \$75.00 \$ _____

___ Number of Extra Chairs desired (6 free per booth, extras \$5 each) \$ _____

Subtotal \$ _____

Minus deposit received of \$ _____

Balance due by 28 February 2012: \$ _____

Name for Booth Sign: _____

Specialties for program listing: (list three) _____

Individuals working booth: _____

Please complete and sign this contract and return it with your check (made out to PNSE 2012) so as to arrive no later than _____.

**PNSE 2012
P.O. Box 43146
Philadelphia PA 19129-3146**

*In the event of an emergency that leaves you incapacitated,
please provide an emergency contact number: _____*